



Serendipity Kids Ranch, Inc.

Delivery and Pick-up of Campers

The following will be required in leaving your child or picking up your child from Serendipity Kids Outdoor Camp programs:

1. After School Arrival: Children will be dropped off by the bus at the parking lot entrance on Harmon Field Road. A staff member will be present at the time bus arrives.
2. Skoolzout and Summer Camp Arrival: Parent/guardian must accompany children to the interior of the camp building. A staff member must be made aware that the child has arrived. No child may be left if prior application and paperwork is not already completed and on file in camp office.
3. Summer Camp or Skoolzout Camp Drop Off Time: It is recommended that no child arrive before 8:45 a.m. unless prior arrangements have been made with Camp Director.
4. All Camp's Departure: Parents/guardians must notify proper staff member that they are picking up their child. It is recommended that parents/guardians pick up children by 5:30 p.m., unless prior arrangements have been made with the Camp Director.
5. Drop-off and Pick-up Sheet: Parents/guardians must appropriately fill in the Drop-off and Pick-up Sheet upon arrival and departure. The Sheet will be kept either on a table just outside the Camp Office or just inside the Camp Office door. Please make certain to fill in the time of drop-off and pick-up on the Sheet.
6. Children are never to be left unattended. Parents/guardians must make certain their child is in the care of a staff member when they leave them at camp. Parents/guardians must make certain that their child is properly supervised once picked up from camp. No child is to be left on Harmon Field premises without proper adult supervision. Once parent/guardian has picked up their child from camp, Serendipity Kids Ranch is no longer responsible for that child.
7. No child will be allowed to leave with someone not previously authorized on child's application except in extenuating circumstances. If parent/guardian has an emergency situation, they may call Camp Director and verbally authorize someone else to pick up their child. That person will be required to show proof of identity, unless known by camp staff. Parent/guardian must add person's name to authorization form at their earliest convenience.